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26 SEP 1984

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Dear [REDACTED]

The Office of Security is sponsoring an internal Industrial Security Officers Training Course during the period of 23-26 October 1984. The course is designed primarily to acquaint our professional security officers entering the industrial security discipline for the first time with current industrial policies and procedures.

This correspondence serves as a formal request of your company to allow [REDACTED] to give a presentation to the class explaining his role as a Contractor's Security Officer. A preliminary discussion regarding the specifics of the course has already been held with [REDACTED]. If [REDACTED] can accept this invitation, we will see that he is advised of the time and location.

Sincerely,

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[REDACTED]
Director of Security

DC/ISB/PSD/OS/[REDACTED] (24 Sep 84)

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